

Present:	Councillor	Piddington (in the Chair)
	Councillors	Ames, Cummings, Fitzpatrick, Gordon, Hunt, Linden, Merett, Mistry, Mitchell, Murphy, Peel, Quinn, Richards, Sherrington, Young and Zaman
	Independent Member	Njoroge
	Officers	Treasurer & Deputy Clerk, Director of Contract Services, Director of Resources & Strategy, Solicitor to the Authority, Head of Governance, Procurement & Transparency, Deputy Treasurer, Senior Accountant and Senior Governance Officer
Apologies:	Councillors	Dean and Sedgwick
	Officers	Clerk to the Authority

The Chair opened the meeting and welcomed, the Independent Chair of the Audit Committee to the meeting who was in attendance to present Item 7: draft minutes of the Audit Committee held on the 28th January 2015 and Item 8: Audit Committee Annual Report for the 2014/15 Municipal Year.

M83 Urgent Business, if any, introduced by the Chair

The Treasurer & Deputy Clerk advised that updated tables for Item 19: Updated Pay Policy Statement in Relation to the Localism Act 2011, which were not available prior to the agenda being published and an updated Appendix 1 to Item 20: People Plan 2015/16 had been circulated to Members in the form of a Supplementary Agenda prior to the meeting.

M84 To receive Declarations of Interest in any contract or matter to be discussed at the meeting

Councillors Linden and Mitchell declared a personal interest in Item 12: Appointment of a Low Carbon Hub Representative in their remit as Members of the Association of Greater Manchester's (GM) (AGMA) Scrutiny Pool.

M85 To approve the minutes of the last meeting (Budget Setting) held on 13th February 2015

RESOLVED: That the minutes of the previous meeting dated 13th February 2015 are approved as a correct record.

M86 To note the draft minutes of the Strategy & Behavioural Change Committee held on 20th January 2015

RESOLVED: That the Authority notes the draft minutes of the Strategy & Behavioural Change (SABC) Committee held on 20th January 2015.

M87 To note the draft minutes of the Performance, Policy & Resources (PPR) Committee held on 4th February 2015

RESOLVED: That the Authority notes the minutes of the Performance, Policy & Resources (PPR) Committee held on 4th February 2015.

M88 To note the draft minutes of the draft minutes of the Audit Committee held on 28th January 2015

RESOLVED: That the Authority notes the draft minutes of the Audit Committee held on 28th January 2015.

M89 Audit Committee Annual Report for the 2014/15 Municipal Year

Members considered the report of the Independent (IC) Chair of the Audit Committee that outlined the work undertaken by the Audit Committee during the last Municipal Year in the form of an Annual Report. Which was attached to the report at Appendix A and B. In discharging its Terms of Reference and hence providing assurances to Members about the effectiveness of the Authority's Corporate Governance objectives.

The IC provided Members with a brief verbal introduction to the report and advised that a lot of work had been carried out on the style and content of the Annual Report, which was more concise, clear and simple. The IC explained that the Committee provided a critical friend role on behalf of the Authority, and also drew Members' attention to Section 7 of the report that described the learning points from 2014/15 and their impact for work in 2015/16.

The IC explained that 2014/15 was her first year as Chair and had found it challenging and very enjoyable. The IC thanked her independent colleagues Geraldine Lewis (Vice-Chair), Sohail Ahmad (2013/14) and Elected Members for their support. A Member praised the work of the Independent Members, which was not often recognised. The Chair of the Authority also commended the IC for the on-going good work. It was explained the Vice-Chair was standing down at the end of the 2014/15 Municipal Year and the Authority agreed to send a letter of appreciation from Members.

RESOLVED: That the Authority notes the work of the Committee and assurances provided for 2014/15.

The IC withdrew from the meeting at this juncture.

M90 Committee Work Programme for the last Cycle of Meetings in the 2014/15 Municipal Year

Consideration was given to the report of the Head of Governance, Procurement & Transparency (GPT) that presented the Work Programme for the Authority's Committees for the last cycle of meetings in the 2014/15 Municipal Year.

RESOLVED: That the Authority approves the Committee Work Programme for the last cycle of meetings in the 2014/15 Municipal Year attached to the report at Appendix A.

M91 Member and Public Question Time

There were no questions received at the meeting.

M92 Review of Governance Arrangements for 2015/16

Members considered the report of the Head of GPT that set out the results of the review of the Authority's governance arrangements and requested Members consideration of a number of changes the Authority might want to implement.

The Head of GPT explained that an annual review of the Authority's governance arrangements had taken place and asked Members to consider the proposed new style agenda that prioritised reports for decisions and streamlined reports for noting. It was advised that the report also contained potential options for a new Committee structure and also considered the Authority's Scheme of Delegation and new Contract Procedure Rules in light of new legislation.

Members raised a number of questions, which were noted as follows:

- Q1 Regarding Option 3 detailed in the report, a Member asked would there be a reduction in Vice and Deputy Chair roles.
A1 It was explained it was dependent on what Members decided although the Audit & Standards Committee Deputy Chair could be an Elected Member.
- Q2 The Head of GPT was thanked for the report and the Member liked the new agenda format. The Member agreed that the Standards and Audit Committees be merged and that the Deputy Chair should be an Elected Member. The Member believed that reducing the number of committees was sensible in light of the re-organisation within the Authority. Appointments to Vice-Chairs was raised and Officers explained the rules would be reviewed as part of the Constitution review. The Member asked that the chosen option be monitored.
A2 The Head of GPT noted the Members' comments and explained that a review of the effectiveness of the structure would be scheduled into the Authority's Work Programme.
- Q3 A Member agreed that the new style agenda looked excellent and suggested it was trialled. The Member explained that he did have reservations about reducing the number of Committees and asked if it could be changed if necessary.
A3 In response, the Head of GPT reported that the Authority's Constitution advised that the structure could be changed at any stage by the Authority.
- Q4 In light of the Localism Act, a Member suggested that should a Member need disciplining, it was better done by Independent Members.
A4 Members supported this view.

Members asked and Officers agreed that Option 3 of the report be developed further and asked that the recommendations contained within the report be reflected to incorporate Members comments and suggestions.

RESOLVED: That the Authority:

- a) approves the move to the new style agenda for Authority meetings (Appendix A of the report) and requests that the effectiveness of the new style can be reviewed at any time within the year;
- b) requests that Option 3 of the report be fully worked up, including the role of Deputy Chair of the Audit & Standards Committee as an Elected Member, requests the guiding principles regarding the appointment of Vice-Chairs be reviewed and approves the Terms of Reference as set at Appendix B (B1 to B7);

- c) requests that the agreed Committee Structure (Option 3 of the report) be incorporated into the Constitution for formal adoption at the Annual General Meeting (AGM) of the Authority and that a review of the effectiveness be programmed into the Work Programme after six months;
- d) notes the attendance at Members' training sessions and requests that the Head of GPT organise a suite of training sessions for 2015/16;
- e) agrees in principle to Option's 3 Schedule of Meetings (Appendix C of the report) and Work Programmes (Appendix D of the report) for the 2015/16 Municipal Year; and
- f) notes that changes will need to be made to the Contract Procedure Rules, in light of the new Public Contract Regulations 2015, and delegates powers to the Treasurer & Deputy Clerk to act prior to the AGM should there be any urgent requirements within the Regulations to meet set dates.

M93 Appointment of a Low Carbon Hub Representative

Members considered the report of the Head of GPT that sought approval for a process to appoint an Elected Member to the Low Carbon Hub (LCH) Board at the AGM of the Authority on 12th June 2015.

RESOLVED: That the Authority:

- a) welcomes the request to appoint an Elected Member to the LCH Board to enable the Authority to be provided with regular briefing reports on the work undertaken by the Board; and
- b) requests that the appointment to the position be made alongside the appointment to other bodies at the Authority's AGM.

M94 Treasury Management Strategy Statement and Annual Investment Strategy - Mid-year Review Report 2014/15

The Authority considered the report of the Treasurer & Deputy Clerk that set out an overview of treasury management activity for the first six months of 2014/15 for Members consideration, as required under the Treasury Management Strategy. It was noted that the draft Review Report was submitted to the 28th January 2015 Audit Committee and the report incorporated the Committee's comments.

RESOLVED: That the Authority notes the report.

M95 Treasury Management Strategy Statement (TMSS), Minimum Revenue Provision (MRP) Policy Statement and Annual Investment Strategy (AIS) 2015/16

Consideration was given to the report of the Treasurer & Deputy Clerk that set out the Authority's approach to and strategy for Treasury Management in 2015/16.

A discussion took place about the Investment Policy detailed at paragraph 6.2 of the report and Officers were asked if the Authority had an Ethical Investment Policy. The Member advised that the ethical dimension was important and more weight should be given to it. In response, the Treasurer & Deputy Clerk agreed to take this on board and advised that this had been debated at the Audit Committee a number of times. Members were reassured that the Authority would not put direct investment in funds with low ethical standards. Regarding investments in Money Market Funds (MMF), due to their layered nature, it was not possible to provide complete assurance on this matter. However, the Treasurer & Deputy Clerk comforted Members by adding the Authority would not knowingly place funds in organisations with lower ethical standards that may result in reputational issues for the Authority. It was agreed that the issue would be raised again with the Audit Committee.

RESOLVED: That the Authority:

- a) approves the TMSS, MRP Policy Statement and AIS 2015/16 subject to the Audit Committee reviewing the ethical investment requirement further; and
- b) approves that the general delegation to the Treasurer & Deputy Clerk, in consultation with the Chair and Vice-Chair of the Authority, to take any action necessary to make sure the Authority's position is safeguarded, which may involve stepping outside the approved strategy be continued in 2015/16. Any action to be reported to Members as soon as practicably possible by e-mail.

M96 LIFE+ Results

Members considered the report of the Head of GPT that provided the Authority with the initial results of the LIFE+ Project.

The Head of GPT provided Members with a whistle stop summary of the results of the Project prior to the LIFE+ Seminar, which was scheduled to take place on 24th March 2015 at The Lowry Theatre in Media City, Salford. In case Members were unable to attend the Seminar, the Head of GPT provided them with a seminar brochure.

The presentation covered:

- a) the Authority's LIFE+ Project;
- b) about Up & Forward;
- c) campaigns;
- d) conclusions; and
- e) overall results.

The Head of GPT explained that the important message was that the Team had changed people's participation and commitment to recycling and raised awareness however; in some cases the tonnages did not necessarily reflect the same picture. It was advised that learning would be taken on board for next year's Recycle for Greater Manchester (R4GM) targeted campaign work with Districts.

It was reported that, on the ground, excellent relationships had been developed with organisations that left a legacy and the campaign work had proved that a bottom up approach and targeted campaigns produced positive results.

Following the presentation, Members raised a number of questions, which were noted as follows:

- Q1 A Member enquired if the European Union (EU) had provided a response to the Mid-term report submitted by the Head of GPT. The Member thanked the Head of GPT for a brilliant job and explained to Members that she had stepped in and undertaken the management and delivery of the Project, as well as carrying out her governance role.
- A1 It was clarified that the mid-term report had been approved and the next tranche of funding was received in January 2015. It was reported that a financial re-profile would be submitted later this month with a final end of Project report being submitted in September 2015.
- Q2 A Member advised that campaign work had been carried out in his ward, which had the worst recycling rate in the Borough and could definitely confirm that recycling was higher up on residents' agendas following the brilliant work delivered by the Team.
- A2 The Head of GPT advised that the change in residents' attitudes was great news and clearly a positive message, although this was not always reflected in tonnages.
- Q3 A Member thanked the whole LIFE+ Team for their hard work on the Project. The Member stated that it was useful to show that some campaigns had not been as successful as envisaged, but learning could still be taken and variables compared. Highlighted as important was the relationship the Team had developed with organisations and Local Authorities, which was a building block for future work.
- A3 The Head of GPT advised that the positive comments would be passed onto the Team.
- Q4 A Member asked for further information on the results and learning from the faith and apartments campaigns as they were a significant important part of that Districts' programme.
- A4 In response, it was advised that there would be in depth case studies, which detailed the barriers, costs and results from campaign work. The Head of GPT agreed to forward them to Members and make them available on the LIFE+ website.
- Q5 A Member expressed that it was interesting to see the individual results and asked if the very detailed work was also available.
- A5 It was explained that case studies were being written, which would be forwarded to Members and also be available on the LIFE+ website.
- Q6 Regarding the upcoming LIFE+ Seminar, a Member enquired if Housing Associations and Landlords had been invited to get them involved.
- A6 It was explained that there were 140 attendees and some of the Housing Associations and Landlords the Team had worked with were expected.

RESOLVED: That Authority:

- a) notes the report and the presentation provided by the Head of GPT; and
- b) thanks the Head of GPT and her Team for all the effort and hard work put into delivering a good campaign.

M97 R4GM and the Authority's own 2015/16 Communications and Engagement Annual Action Plans

The Authority considered the joint report of the Treasurer & Deputy Clerk and Director of Contract Services that sought agreement for the 2015/16 Communication and Engagement Action Plan, as considered in detail, and broadly endorsed (in the updated form) by both the SABC Committee, at its 20th January 2015 meeting and the Strategic Partnership Board (SPB) at its 20th February 2015 meeting.

Regarding the work proposals for next year, the Treasurer & Deputy Clerk explained that they would be informed by the LIFE+ Project work and would move to targeted recycling led campaigns. It was reported that the schedule for areas for adoption, had been through an extensive consultation process with Members, Portfolio Holders and Chief Officers. It was noted that the 2015/16 work built on the three pronged approach (based upon communications and behavioural change work, targeted and proportionate enforcement and reducing the available capacity of residual waste to around 140 litres a week) as agreed by the Leaders Waste Task Group.

A discussion took place about the Liaison meetings as detailed in paragraph 5.2 g) of the report. The Treasurer & Deputy Clerk explained that there had been discussions about the best way to do that and it had been suggested that the meetings were abolished and replaced with an update report being considered at the Strategic Officers' Group (SOG) meeting, which would give all Chief Officers the opportunity to consider and debate together. Members endorsed the approach and requested that the paragraph and recommendation contained within the report be amended to reflect this. The Treasurer & Deputy Clerk thanked Chief Officers for their input into the process.

A Member enquired about paragraph 7.3 of the report that described the work in terms of the Authority's website and SharePoint 2013. The Member asked who would lead on the work and queried the timescales. The Treasurer & Deputy Clerk explained that the work tied into fundamental changes to the Authority's Information & Communications Technology (ITC) system and website work would be the main focus when a key member of staff returned from maternity leave. Members were reassured that the systems would be on-line by October 2015.

RESOLVED: That the Authority:

- a) agrees the proposed prioritisation, endorsed by the SABC Committee and SPB, of recycling in 2015/16;
- b) approves the draft R4GM Annual Action Plan 2015/16 as set out in Annex B of the report and delegates to the Treasurer & Deputy Clerk, in consultation with the Chair of the SABC Committee, approval of the final version once project plans with individual Districts are agreed; and
- c) endorses the proposed Authority's own activities in the Community and Communications areas as set out in Section 5 of the report, subject to the suggested amendment of paragraph 5.2 g) of the report.

M98 Refresh of the Corporate Plan

Members considered the joint Officers' report that asked Members to review, refresh and update the Authority's Corporate Plan.

The Director of Resources & Strategy reported that the main headlines detailed in the report were that the Corporate Plan had been simplified, was more aligned with the Authority's Committee structure and had been reduced from a three year plan to a one year plan to reflect the change in focus for 2016/17 onwards. It was noted that the Corporate Plan took on board the 2020 Vision and a full review would take place in 2016/17.

RESOLVED: That Authority:

- a) approves the revised Corporate Plan attached at Appendix A of the report; and
- b) delegates to the Director of Resources & Strategy approval to finalise the Corporate Plan to take account of governance arrangements.

M99 Strategic Partnership Board 20th February 2015 - Briefing Note of the Chair

Consideration was given to the report of the Chair that provided Members with a briefing regarding the issues discussed at the last meeting of the SPB held on 20th February 2015.

RESOLVED: That Authority notes the report.

M100 Updated Pay Policy Statement in Relation to the Localism Act 2011

Members considered the report of the Director of Resources & Strategy that asked the Authority to consider and approve the updated Pay Policy Statement as set out in Appendix 1 of the report. Also considered was the updated financial table (that was not available prior to publication of the agenda) contained within the Supplementary Agenda.

A Member was pleased to see that work was underway on the Authority achieving the living wage accreditation and asked for an update. The Member also asked how the Authority could use their influence with contractors to encourage them to pay the living wage. It was explained, that the Authority had made initial enquiries on the position of contractors in the accreditation process. As part of the accreditation, all of the Authority's suppliers and contractors also had to pay the living wage and the Authority was clarifying the position and the implications for the Authority, although the accreditation process itself was simple. The Treasurer & Deputy Clerk added in terms of the procurement side, AGMA had carried out work on social values and procurement regulations had recently been changed. The Treasurer & Deputy Clerk reassured Members that these would be considered as part of the Authority's procurement processes.

RESOLVED: That the Authority:

- a) approves the Pay Policy Statement 2015/16; and
- b) notes that, due to the introduction of the Local Government Transparency Code 2014, the Pay Policy is no longer voluntary but a statutory requirement for the Authority.

M101 People Plan 2015/16

Consideration was given to the joint Officers' report, which asked the Authority to consider and approve the Authority's People Plan 2015/16 that was contained within the Supplementary Agenda.

The Director of Resources & Strategy advised that the plan had been updated to reflect the Authority's structural changes, the new development plan and the Accomodation and Business Change programme.

RESOLVED: That the Authority approves the People Plan 2015/16.

M102 Health & Safety Action Plan 2015/16

Members considered the report of the Director of Resources & Strategy that asked Members to consider and approve the Authority's Health & Safety Plan 2015/16.

A Member asked why there was no mention of work with the trade unions in the plan. The Member raised a concern about monthly monitoring and suggested this should be done daily and that the trade unions and workforce would drive that forward. In response, it was explained that the Authority had a Consultative Forum that met quarterly that considered health & safety. In addition, the Authority's Health & Safety Officer carried out daily monitoring. Regarding the facility sites, it was advised that health & safety was dealt with under the Contract.

A Member added that the SPB received a report about site safety. The Member suggested and Officers agreed that the health & safety update would be included in future Contract Update reports.

RESOLVED: That Authority approves the Health & Safety Action Plan 2015/16.

M103 Illegal Dumping

The Authority considered the joint report of the Treasurer & Deputy Clerk and Director of Contract Services that provided Members with an update on the work being undertaken by the Partnership Officers Group (POG) Illegal Dumping Time Specific Group (TSG).

The Director of Contract Services introduced the item and explained that consistent background data was being collated to form a GM approach. It was advised that the issue was complex and Districts were handling the issue in different ways. It was reported that the TSG would consider best practice and better engagement between Enforcement and Waste Teams to find a solution. It was noted that the Work Programme had been expanded to look at the issues to get a coherent approach. It was advised that future reports would be considered by the Authority.

It was reported that the Authority had received a request from Bolton for Wigan, in light of partnership working, to be involved in the process, which Chief Officers had agreed.

RESOLVED: That the Authority:

- a) notes the progress made by the POG TSG;
- b) approves the Work Programme outlined at paragraph 6.3 of the report;
- c) approves re-focussing the Terms of Reference to incorporate strengthening the integration of working across Waste, Street Cleansing and Enforcement Teams within Districts as the primary objective; and

- d) notes the change in the emphasis of the Terms of Reference c) from improving collaborative working with landlords to ascertaining a better understanding of ways to enforce against their illegal activity.

M104 Delegated Decisions Taken since the last Meeting on 5th December 2014

RESOLVED: That the Authority noted the delegated decisions taken since the last meeting on 5th December 2014.

A Member asked for an update on the Solar Farm. In response, it was explained that the programme was slightly delayed due to finalising the Contract. However, a tenderer had now been appointed and was moving rapidly in terms of mobilisation, with a targeted completion date of mid-June 2015.

At this juncture, the Treasurer & Deputy Clerk interrupted the meeting and explained that as this was the last meeting of the Municipal Year the Authority was saying good-bye to Councillor Tony Cummings who was stepping down as a Councillor, and before going into the closed section of the agenda, as a mark of his service to the Authority over a number of years, a presentation would be made by Councillor Murphy.

Councillor Murphy explained that Councillor Cummings was first appointed to the Authority in 2002 and served for five years until 2007 before returning in 2011 until the present date. Councillor Cummings had held a number of positions on the Authority and in the current Municipal Year, Councillor Cummings had provided an invaluable contribution as Vice-Chair of the Authority and Chair of the PPR Committee.

Councillor Cummings was appointed as Chair of Greater Manchester Waste Ltd (GMWL) on 30th September 2005, and its subsidiaries, representing the Authority, and served in that capacity until financial close on the new Contract with Viridor on 9th April 2009.

Councillor Cummings former colleagues of GMWL said “he brought great enthusiasm and encouragement for growing the business. GMWL was the largest Local Authority Waste Disposal Company prior to being taken back in-house in 2006. Councillor Cummings showed great leadership during a challenging time for GMWL and he championed the interests of the employees in the procurement process, recognising them as the company’s greatest asset. He demonstrated a pragmatic approach to the challenges faced and was particularly supportive to the Management Team”. Those who remained from GMWL wished Councillor Cummings all the very best for the future.

Councillor Cummings also played an instrumental part in the Contract evaluation process, taking the lead on Member inputs into the workforce stream. That close attention to detail was very useful in achieving the closure of the Contract with VLG. Since returning in 2011 Councillor Cummings has been a consistently committed Member of the Authority. This Municipal Year Councillor Cummings had attended 100% of the meetings he was invited to and attended all of the training sessions provided for Members.

All of the Authority’s Members and Officers would like to thank Councillor Cummings for his continued commitment and enthusiasm whilst serving the Authority; he has been a fantastic asset and a pleasure to work with.

In response, Councillor Cummings thanked Members and Officers. Councillor Cummings advised that he had enjoyed his time as a Councillor. He was advised to come on the Authority by a colleague, and what good advice that was. He explained that the GWMDA was one of the best Authorities he had come across and provided one of the best experiences of his career as a Councillor. He stated that he had made many friends across the parties, who all worked together for the best for GM.

Members gave Councillor Cummings a round of applause.

M105 Exclusion of the Press and Public

RESOLVED: That, in accordance with Section 100(4) of the Local Government Act 1972, the public and press are excluded from the meeting at this juncture for the following business on the grounds that it involves the disclosure of exempt information as defined in the respectively indicated paragraph(s) of Part 1 of Schedule 12A of the Act.

It would not be, on balance, in the public interest to disclose this information to the public and press for the reasons indicated within the report(s).

M106 A Partnership Vision Improvement

Consideration was given to the joint report of the Director of Contract Services and Treasurer & Deputy Clerk that set out final proposals for a five year Partnership Vision, and how that would be brought to life through a series of action plans (road maps).

RESOLVED: That the Authority:

- a) approves the final Partnership Vision, as set out in paragraph 4.1 of the report, and agrees a delegation (if required) to the Treasurer & Deputy Clerk (in consultation with the Chair and Vice-Chair (Chair of the RWMO Committee)) to approve any consequential changes that may be requested at the 26th March 2015 VLG Board meeting;
- b) endorses the 'road map' concept and outline timescales (Section 5 of the report), and confirms that those be used as the basis to monitor progress; and
- c) approves monitoring arrangements set out in paragraphs 1.2 and 1.3 of the report, with the initial reports to the RMWO Committee in July 2015 and the SPB at its April 2015 meeting.

M107 A Review of the Asset Management Plan

Members considered the report of the Director of Resources & Strategy that asked the Authority to note the progress made on Asset Management and approve the revised Asset Management Plan (AMP) 2015/16 attached to the report at Appendix 1.

RESOLVED: That the Authority:

- a) notes the progress made against the 2014/15 AMP as detailed in Section 4 of the report; and
- b) approves the AMP 2015/16 at Appendix 1 of the report.

M108 Annual Review of the Risk Register

The Authority considered the report of the Director of Resources & Strategy that provided Members with the annual report on risk management.

RESOLVED: That the Authority notes the report, the Risk Register at Appendix A of the report, the EU LIFE+ Project Risk Register at Appendix B of the report, and the risks that remain unchanged following mitigation detailed at Appendix C of the report.

M109 Insurance Update

Consideration was given to the report of the Director of Contract Services, which updated Members on the insurance renewal process being undertaken by VLGM for 2015/16 for the Contract and facilities.

RESOLVED: That the Authority notes the report.

M110 Recycling and Waste Management Contract Update

Members considered the report of the Director of Contract Services that provided Members with an update on the key aspects of the Contract and progress with performance against 2014/15 annual targets.

RESOLVED: That the Authority:

- a) notes the report;
- b) endorses the additional measures proposed in Section 7 of the report on budget monitoring for 2015/16; and
- c) endorses the proposed carved out bonus arrangement for additional landfill diversion achieved by bulky shredding.

The Chair reminded Members to complete the Members Press & Media Survey and return it to a Member of the Governance Team.

The meeting opened at 11.00 am and closed at 12.28 pm.

GMWDA